



Sales & Catering Department  
 100 Elgin Street, Ottawa ON K1P 5K8  
 Tel: 613-235-3333 Fax: 613-235-3406

**Lord Elgin à la Carte Catering Form**

Please complete one copy for each meeting room with food service for each day of your meeting and email to: [sseguin@lordelgin.ca](mailto:sseguin@lordelgin.ca) or fax to 613-235-3406

<b>Company:</b>		<b>Contact Name:</b>	
<b>Meeting Name:</b>		<b>Email:</b>	
<b>Dates:</b>		<b>Tel:</b>	
		<b>Fax:</b>	

**To be served in Meeting Room:** \_\_\_\_\_

**On the following date:** \_\_\_\_\_

*Please indicate your choices and number of people to the left of each item:*

**À LA CARTE MEETING MENUS**

<b>Breakfast</b>	<b>Please indicate time to be served:</b>
<b># of People:</b>	<b>Choices:</b>
	THE CONTINENTAL @ \$13.00 per person
	FULL BREAKFAST BUFFET @ \$16.00 per person
	THE HEALTH CLUB BREAKFAST @ \$13.00 per person
	THE BAGEL BREAK @ \$9.50 per person
	THE RISE & SHINE @ \$13.50
	THE CAFE @ \$11.50 per person
<b>ADD ANY OF THE FOLLOWING À LA CARTE ITEMS FOR BREAKFAST:</b>	
<b># of Items</b>	<b>Choices:</b>
	Add sliced fresh fruit to any breakfast @ \$3.00 per person
	Smoked salmon @ \$5.00 per person
	Individual yogurts @ \$3.00 per item
	Assorted cereal @ \$3.00 per item
	Bagels and cream cheese @ \$4.00 per item

<b>Morning Break</b>	<b>Please indicate time to be served:</b>
<b># of People:</b>	<b>Choices:</b>
	The Rapido @ \$7.00 per person
	Vitamin "C" @ \$8.00 per person
	Mini Continental @ \$8.00 per person
	Health Break @ \$8.00 per person
	Summertime Cooler @ \$8.00 per person
	The Rap up @ \$9.00 per person



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<b>À LA CARTE ITEMS FOR YOUR AM BREAK:</b>	
<b># Of Items</b>	<b>Choices:</b>
	Coffee, tea or decaffeinated coffee, \$19.00 per 10 cup thermos
	Herbal tea ~ \$20.00 per 10 cup thermos
	Fruit juice ~ \$18.00 per 60 ounce pitcher
	Fruit juice bottles ~ Based on consumption - \$3.00 each
	Soft drinks ~ Based on consumption - \$3.00 each
	Mineral water - \$3.00 each
	Perrier water - \$4.00 each
	Variety of pastries, muffins and croissants – Indicate \$24.00 Doz. Or \$13.00 ½ Doz.
	Bagels and cream cheese - \$4.00 each
	Selection of Nutri Grain bars - \$3.00 each
	Individual yogurt - \$3.00 each
	Assorted cookies - \$22.00 per Dozen
	Assorted Domestic cheese and crackers ~ \$7.00 per person
	Assorted French pastries - \$37.00 per Dozen
	Whole fresh fruit ~ \$2.25 per piece
	Ice cream bars - \$4.50 each
	Decadent chocolate brownies - \$3.00 each

**Working Lunches Please indicate time to be served:**

<b># Of People (Minimum 20):</b>	<b>Choose from Working Lunch Menu # 1 to #11</b>
Please indicate if you would like to add any extra items:	
Please indicate below if you would like to add \$20 to base price to include a continental breakfast, mid-morning break, and afternoon break with cookies. * No substitutions on working lunch packages. * Note, in this case do not specify break or breakfast items above, just times.	
	Package +\$20.00 per person

**OR**

**Plated Lunches Please indicate time to be served:**

<b># Of People (Minimum 20):</b>	<b>Choose from Plated Lunch Menu # 1 to #9</b>
Please indicate if you would like to add any extra items:	

**OR**

**APPLICABLE TAXES AND SERVICE CHARGES WILL APPLY**



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**Buffet Luncheon      Please indicate time to be served:**

<b># Of People (Minimum 40):</b>	<b>Choose from:</b>
	<b>CHOOSE TWO SALADS</b> Roasted Vegetable Pasta with Feta Cheese Spinach, Mushroom & Romaine with Creamy Lemon Dressing Mixed Leaf Salad with Italian or Balsamic Dressing Apple & Melon coleslaw
	<b>CHOOSE TWO ENTRÉES</b> Grilled Chicken Florentine Beef Tenderloin Tip Hunters Stew Cheese Tortellini with Sun dried Tomato Baked Salmon with Pesto Sauce Chicken or Baby Shrimp Stir Fry Apricot & Plum Stuffed Loin of Pork
	<b>CHOOSE ONE SIDE</b> Rice Pilaf Herb Roasted Baby Potatoes Whipped Potatoes Parisienne Potatoes

**Afternoon Break Please indicate time to be served:**

# of People:	Choices:
	The Rapido @ \$7.00 per person
	Vitamin "C" @ \$8.00 per person
	Mini Continental @ \$8.00 per person
	Health Break @ \$8.00 per person
	Summertime Cooler @ \$8.00 per person
	The Rap up @ \$9.00 per person

**À LA CARTE ITEMS FOR YOUR PM BREAK:**

# of Items	Choices:
	Coffee, tea or decaffeinated coffee, \$19.00 per 10 cup thermos
	Herbal tea ~ \$20.00 per 10 cup thermos
	Fruit juice ~ \$18.00 per 60 ounce pitcher
	Fruit juice bottles ~ Based on consumption - \$3.00 each
	Soft drinks ~ Based on consumption - \$3.00 each
	Mineral water - \$3.00 each
	Perrier water - \$4.00 each
	Variety of pastries, muffins and croissants – Indicate \$24.00 Doz. Or \$13.00 ½ Doz.
	Bagels and cream cheese - \$4.00 each
	Selection of Nutri Grain bars - \$3.00 each
	Individual yogurt - \$3.00 each
	Assorted cookies - \$22.00 per Dozen
	Assorted Domestic cheese and crackers ~ \$7.00 per person
	Assorted French pastries - \$37.00 per Dozen
	Whole fresh fruit ~ \$2.25 per piece
	Ice cream bars - \$4.50 each
	Decadent chocolate brownies - \$3.00 each