



Lord Elgin Meeting Packages Catering Form

Please complete one copy for each meeting room with food service for each day of your meeting and email to: sseguin@lordelgin.ca or fax to 613-235-3406

Company:		Contact Name:	
Meeting Name:		Email:	
Dates:		Tel:	
		Fax:	

To be served in Meeting Room: _____

On the following date: _____

All inclusive packages include main meeting room rental (8am-5pm)

Please note that we are unable to grant substitutions on the following meeting room packages.

Please indicate which package, desired lunch menu, and times for each meal.

Please indicate your choice and number of people to the left of each item.

# Of People:	Choices (minimum of 20 people required)
	<p>House of Commons Package Lunch menu choices are</p> <ul style="list-style-type: none"> - <u>Business Lunch</u> Choice of either soup of the day or garden salad - <u>Wrapstravaganza</u> Choice of either soup of the day or garden salad - <u>Italiano</u> <p>Time for Breakfast: Time for AM Break: Time for Lunch: Time for PM Break:</p>
	<p>Senate Package Lunch menu choices are</p> <ul style="list-style-type: none"> - <u>Business Lunch</u> Choice of either soup of the day or garden salad - <u>Wrapstravaganza</u> Choice of either soup of the day or garden salad - <u>Italiano</u> <p>Time for Breakfast: Time for AM Break: Time for Lunch: Time for PM Break:</p>

	<p>Privy Council Package Lunch menu choices are</p> <ul style="list-style-type: none"> - <u>Gourmet Breads & Spreads</u> Choice of assorted squares, cookies or fruit turnovers - <u>Pacific Traders</u> - <u>Memories of Italy</u> Choice of Chevre Meat Lasagna or Quattro Fromagio Lasagna <p>Time for Breakfast: Time for AM Break: Time for Lunch: Time for PM Break:</p>
	<p>1/2 Day Morning Package Includes Continental Breakfast and mid morning break.</p>
	<p>1/2 Day Afternoon Package Lunch menu choices are</p> <ul style="list-style-type: none"> - <u>Business Lunch</u> Choice of either soup of the day or garden salad - <u>Wrapstravaganza</u> Choice of either soup of the day or garden salad <p>Afternoon break choices</p> <ul style="list-style-type: none"> - Booster Break - Polar Ice Cream Break